

# FSC™ Chain of Custody Expert Course



Online Course – Live Sessions | 16-17-19-20 November 2020

Learn to read the mind of your FSC auditor - or become one yourself! Our intensive FSC Expert trainings will equip you with the mindset and knowledge of an FSC auditor. Join our ASI accredited FSC CoC online course to fulfill formal FSC Chain of Custody auditor training requirements whilst gaining useful insight into the FSC CoC system!

This FSC CoC course consists of an **online content @Training Hub**, followed by **a 4-day intensive live sessions training**, covering the **FSC standards** and **systems** for **Chain of Custody and Controlled Wood certification**.

This FSC CoC course is conducted in **English**. Please ensure that your language skills will allow you to fully engage in presentations, group exercises, discussions and examinations.

## FSC requirements for remote auditor training

Based on the derogation FSC-DER-2020-04 published on 23 April 2020, FSC currently allows to replace in-person auditor trainings with remote courses.

Preferred by Nature's online FSC CoC course is a customised auditor training to meet the training demand during COVID-19 pandemic, considering the travel and safety restrictions, without reducing the quality of our regular in-person auditor trainings held worldwide.

The content and duration of the training will meet all the standard FSC requirements for auditor trainings and at the same time be adjusted to be presented and acquired via different virtual tools and training methods. To enable everybody to participate actively in the live sessions and group work, the maximum number of places is 15.

## Obtaining an FSC Auditor Training Certificate

Conditions for successful completion of the course are following\*:

- Completion of online modules at Preferred by Nature Training Hub
- Completion of self-study webinars at Preferred by Nature Training Hub
- Active attendance at live training sessions
- Successful completion of exam

Students must be present in 95% of live training sessions, actively engaged throughout the whole course and have participated in individual and group exercises.

*\*For the participants who are not looking to acquire the auditor qualification the exam and online modules' completion is voluntary. Regardless, we would highly recommend to complete the online part of the course beforehand as it will aid to a better understanding of content and overall learning experience at the live sessions.*

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## Trainers



### BRIANA CAPRA

Supply Chains Senior Associate, US

Briana is Supply Chains Senior Associate who leads a team of senior auditor staff in the US and Canada with portfolios of FSC Controlled Wood and complex FSC Chain of Custody certificates. She provides high level client management services to US based international organizations. She has twelve years' experience auditing the full scope of FSC certified forest products industries. She conducts FSC CoC Lead Auditor Training courses and audits for SFI/Programme for the Endorsement of Forest Certification (PEFC).



### ANNA LUZ

Supply Chain Specialist, Canada

Anna is a Supply Chains Specialist and Chain of Custody FSC and PEFC auditor. Anna has four years' experience in client management and auditing services for complex controlled wood, multisite and dual chain-of-custody certificate holders in Canada and the US. Based in Canada, she has completed over 100 Chain of Custody and Controlled Wood audits in French and English. Anna has co-led Controlled Wood Expert Training Courses in Canada and in Southeast Asia. Prior to this, she worked at McGill University as a Data Analyst focusing on forest conservation and land use management in peri-urban contexts.

## Why you should take this course?

- **Online modules for self-study** that you can complete at a time of your preference before or during the training days
- **4 live training sessions** (GMT-4) with our Expert trainers and fellow participants
- Spread out over consecutive days with mid-week break to offer more **flexibility**
- **Live group work** and presentation sessions
- **Online exam** you can take from home
- Electronic training materials for easy use
- A **certificate of completion or attendance** to prove your participation



“ The FSC CoC training course, helped me to understand the requirements of FSC CoC in full. Overall I am very satisfied, and am very confident that I shall bring the fruitfulness of training to my organisation. ”

**ARUN NETHRASIGAMANI**  
Group Quality Controller,  
Zeus Packaging Ltd, Ireland



“ The FSC CoC training was extremely helpful, well organized, and interesting. I highly recommend this class to anyone interested in FSC or FSC certified. ”

**JENNIFER FOREST**  
Internal auditor, Martco LLC,  
US



“ The course gave me a great insight in the FSC Chain of Custody. The trainees were well prepared and even though the material was detailed and needed all our attention, it was pass on to us in a easy and relaxed way. It was a very interesting course. ”

**HANS LINDEKILDE**  
Owner,  
www.SCByLindekilde.dk,DK

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## Self-study for Day 1

Introduction to Chain of Custody	19 min
FSC auditor qualifications and behaviour	52 min
Standard FSC-STD-40-004 – Management System	43 min
FSC Chain of Custody Standards and Systems	31 min
Transfer system	19 min
Percentage system	22 min
Credit system	23 min
<b>Total duration</b>	<b>209 min/≈3.5 hours</b>

All self-study sessions can be completed individually on our [Training Hub](#)

## Day 1 Monday, 16 November

<b>7.45 – 8.00 AM</b>	<b>Check-in</b>	
8.00 – 8.45 AM	Introduction to Course & Exam	Group
8.45 – 9.15 AM	<b>Kick-off Exercise: Presentations</b>	Individual
<b>9.15 – 9.30 AM</b>	<b>Break</b>	
9.30 – 10.15 AM	Online Modules Review	Q&A
10.15 – 10.45 AM	<b>Exercise 1: Teamwork</b>	Group
10.45 – 11.45 AM	<b>Exercise 2: Interviewing skills</b>	Group
<b>11.45 – 12.0 PM</b>	<b>Break</b>	
12.00 – 1.00 PM	<b>Exercise 3: Selecting appropriate CoC system</b>	Group
1.00 – 1.30 PM <i>+15 mins flexibility</i>	< Evening > Q&A and discussion session	Q&A
<b>Total duration</b>	<b>300 min/5 hours</b>	

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## Self-study for Day 2

FSC Product Groups	17 min
FSC Controlled Wood Standard FSC-STD-40-005 V3-1	33 min
Chain of Custody assessment process	22 min
<b>Total duration</b>	<b>72 min/1.2 hours</b>

All self-study sessions can be completed individually on our [Training Hub](#)

## Day 2 Tuesday, 17 November

7.45 – 8.00 AM	Check-in	
8.00 – 8.45 AM	Day 1 Recap & Day 2 Prep – Q&A	Q&A
8.45 – 9.30 AM	Exercise 4: FSC Product Groups	Group
9.30 – 9.45 AM	Break	
9.45 – 10.45 AM	Exercise 5: Risk assessment for mixing	Group
10.45 – 11.00 AM	Break	
11.00 – 12.00 PM	Exercise 6: Preparing an audit plan	Group
12.00 – 12.30 PM <i>+15mins flexibility</i>	< Evening > Q&A and discussion session	Q&A
<b>Total duration</b>	<b>240min/4 hours</b>	

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## Self-study for Day 3

Exam preparation & individual Q&A

Throughout Training days

Total duration

Individual

All self-study sessions can be completed individually on our [Training Hub](#)

## Day 3 Thursday, 18 November

7.45 – 8.00 AM	Check-in	
8.00 – 8.45 AM	Day 2 Recap & Day 3 Prep – Q&A	Q&A
8.45 – 10.15 AM	<b>Exercise 7: Reviewing CoC and CW procedures</b>	Group
10.15 – 10.30 AM	Break	
10.30 – 12.00 PM	<b>Exercise 8: Evaluation of conformance</b>	Group
12.00 – 12.15 PM	Break	
12.15 – 1.15 PM <i>+15mins flexibility</i>	< Evening > Q&A and discussion session	Q&A
	Homework	
1.15 – 2:15 PM	<b>Exercise 9: Preparation for closing meeting</b>	Group
<b>Total duration</b>	<b>345min/5.75 hours</b>	

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## Self-study for Day 4

Exam preparation & individual Q&A

Throughout Training days

Total duration

Individual

All self-study sessions can be completed individually on our [Training Hub](#)

## Day 4 Friday, 20 November

7.45 – 8.00 AM

Check-in

8.00 – 8.45 AM

Day 3 Recap & Day 4 Prep – Q&A

Q&A

8.45 – 10.15 AM

**Exercise 10: Conducting the closing meeting**

Group

10.15 – 10.30 AM

Break

10.30 – 11.30 AM

< Evening > Q&A and discussion session  
Exam recap, Closing

Group

+15 mins flexibility

11.30 – 12.30 PM

Lunch / Exam preparation



## Exam

150 min

Please note that participants must complete this individual exam online. Exam takers will be monitored throughout the entire exam.

Total duration

345 min/5.75 hours

\*The agenda is subject to change. Trainers might adjust the topics and timeslots to better meet the needs of attendees and/or due to technical necessities. All modifications will be agreed upon jointly.

FSC™ A000535

Further information & sign-up form

<https://preferredbynature.org/events/fsc-chain-custody-expert-course-online-november-2020>