				Not co	Not completed			Ongoing		Completed					
		2020							2021						
Activity number	Sustainability Framework Development	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun2	Jul2
0	Preparation														
0.1	Develop web page for Framework on NEPCon website														
1	Framework Terms of Reference														
1.1	Develop ToR for the framework														
1.2	Inform organisations with similar frameworks about the intention to develop the Sustainability framework, seek input for ToR and encourage partcipation/input in the framework development														
1.3	ToR review by TC and PM														
1.4	Submit ToR to board for approval														
2	Formation of committees														
2.1	Develop ToR for Technical Committee														
2.2	Develop application procedure for TC														
2.3	Notify NEPCon stakeholders of the intent to form a TC and how they can apply														
2.4	Appoint members of the TC														
3	Drafting of Sustainability framework														
3.1	Prepare public summary of dev. Process (Contact info, summary of ToR, time with														
3.2	reference to stakeholder input, decision-making procedures) Publish public summary on website														
3.3	Distribute public summary to NEPCon stakeholder contacts														
3.4	Prepare work programme (current one)														
3.5	Publish work programme on website														
3.6	Prepare first framework draft														
3.7	TC sign-off on the first draft for consultation														
3.8	Finalise first framework draft														
4	Public Consultation														
4 4.1	Map stakeholders														
4.2	Publish the first draft on website with mechanism for providing comments														
4.3	Inform key stakeholders on draft through email and public annoucement on website	9													
4.4	Receive stakeholders comments							_							
4.5	Publish stakeholder comments and contributions on website														
4.6	Prepare second draft														
4.7	Prepare and publish synopsis of comments and contributions on website														
4.8	Review and sign-off by TC														
4.9	Publish second draft on website														
4.10'															
4.10	Inform key stakeholders of availability of second draft Receive stakeholders comments														
4.12	Publish stakeholder comments and contributions on website										_				
											_				
4.13	Prepare and publish synopsis of comments and contributions	_													
4.14	Finalise framework														
4.15	Review and approval by TC (revised framework, synopsis, summary of stakeholder support)														
4.16 -	Review and approval by Board														
5	Dissemination and Implementation of framework														
5.1	Notify the TC of the approved framework														
5.2	Publish the final framework on website														
5.3	Notify all NEPCon stakeholders and contributers of the framework														